

South Bank Corporation Policy

Corporate Services

SUBJECT: Smoking Policy
DATE CREATED: September 2006
REVIEW DATE: September 2007

Background

South Bank Corporation is committed to ensuring that its staff, contractors and visitors are not exposed to tobacco smoke in its workplaces including its buildings and vehicles. Accordingly, managers and supervisors shall promote and ensure compliance with this Policy.

South Bank Corporation is a statutory authority and supports the Queensland Government Smoking Policy of 1989 (copy available on the Intranet). The policy stipulates that smoking is not permitted in any Government owned building or motor vehicle, including, however not limited to:

- enclosed car parks
- basement areas
- roof tops and balconies
- stairwells and fire escapes
- toilets
- loading bays

Smoking at Work

Staff wishing to smoke during working hours, may do so in accordance with the South Bank Corporation Employee's Certified Agreement meal break and rest pause arrangements and only in the designated smoking areas.

Staff should be mindful when using the rest pause arrangement that they are structured in such a way as to not cause organisational inconvenience.

Staff are not to smoke outside of their meal or rest breaks unless they have made arrangements with their manager which include making up lost time.

Designated Smoking Area

The Corporation has designated specific areas where smoking is permitted. They are:

- Back of South Bank House
- Back of Piazza
- Back of Allgas Building

Assistance to Quit Smoking

The Corporation is committed to helping staff who have a genuine desire to quit smoking. There are many cessation options available that may assist i.e acupuncture, hypnosis, nicotine replacement therapy products and several organisations that provide 24 hour counselling.

The Quitline (Phone 131 848) service is for anyone wanting information about



quitting or the health effects of smoking. Trained counsellors are available to provide information, counselling support and self help material for smokers.

Financial Assistance

The Corporation shall reimburse the cost of an authorised quit smoking program to a maximum of 50% of costs or \$150.00 based on the

- the provision of receipts
- conclusion of a three month period of non-smoking and evidence from a treating medical practitioner or quit program coordinator stating that the staff member has participated in and successfully completed an endorsed quit smoking program.

This is a 'once-only' benefit, i.e. an employee cannot take this assistance on more than one occasion.

Enquiries

If you have queries in relation to this policy please speak to your supervisor/ manager or Human Resources.