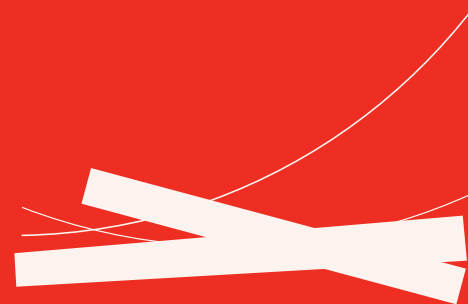


# NON-COMMERCIAL PHOTO AND FILM SHOOT GUIDELINES AND APPLICATION FORM



## Non-Commercial Photo and Film Shoot Guidelines

South Bank is a popular destination for film and photo shoots. South Bank Corporation is proud of the South Bank precinct and we actively work with partners to showcase the precinct, however, we also have obligations to manage these activities to ensure that the impact on visitors, retailers and the Parklands is kept to an absolute minimum.

All film and photo shoots should therefore be reported to the Corporation prior to the shoot. If your shoot is of a non-commercial nature (for example small scale student shoots) then you must complete and lodge a Non-Commercial Photo and Film Shoot Application Form and comply with the Non-Commercial Photo and Film Shoot Guidelines, outlined in this document. Alternatively, if your shoot is of commercial nature and/or involves or requires any of the following;

- access to power
- vehicles on site
- closure of public areas

then you must contact our events team no later than two weeks prior to the shoot on **07 3867 2034**. Please note that fees will apply in these cases.

### Conditions of all Photo and Film Shoots at South Bank:

- **Approvals/Applications** - Each application for a Non-Commercial Photo and Film shoot is assessed on an individual basis and approval is subject to the nature of the shoot requested. You will be required to complete the application form which follows these guidelines.
  - **Potential Conflicts** - Approval is also based on our assessment of potential conflicts with on-site tenants, parkland activities and availability of Corporation employees.
  - **Public Liability Insurance** - It may be a condition of our approval that we require you to hold a public liability insurance policy. We will make a decision about this based upon issues like the size and nature of the shoot and the equipment you intend to bring into the Parklands.
- **Cleanliness** - If your application is approved, you will be required to keep the area you use clean and tidy at all times during the shoot. All access ways are also to be kept clear.
  - **Additional Cleaning** - Any cleaning required over and above our standard operational cleaning will incur a minimum charge of \$260.00.
- **Things we do not allow:**
  - **Approaching retailers and Parkland visitors** - Our retailers are very busy serving visitors, who are not always receptive to being "famous". If you would like to include these people in your shots then you will need to provide a copy of written consent from the people to be included. In particular, you should include in their written consent, whether or not they accept that the photo or film could represent them in an unfavourable or embarrassing light. This does not apply to any "talent" you have contracted, as your contract with them should cover off their consent to these things. Nor does it apply to people who are in the background of the photo or film, where they cannot be identified.
  - **People engage in private acts** - We do not allow photographs or film to be taken of any child or adult engaged in a private act or of any child or adult who is nude or partially nude.
  - **Roving through the Parklands** - Generally, we do not allow our photographers or filmmakers to roam throughout the Parklands as we appreciate that our guests like to enjoy the Parkland facilities at their own pace. There are often other events happening in the Parklands. If you do wish to roam throughout the precinct or use multiple locations, you will need to provide us with specific details about the nature of your shoot and where you intend to shoot in the Parklands.
  - **Alterations to the Parklands** - If you require any alterations or changes to Parkland fixtures, structures, gardens, fittings or furnishings, then prior written approval must be sought. This will be assessed on a case by case basis and will almost certainly involve a cost to you. Please note that you are not permitted to cover up any existing sponsorship signage in the Parklands under any circumstances.

If you have any questions about the application process, please feel free to contact our Corporate Affairs Coordinator on **3867 2017**.



## NON-COMMERCIAL PHOTO/FILM SHOOT APPLICATION FORM

Thank you for confirming your non-commercial photo/film shoot at South Bank, Brisbane.

In order for us to approve your activity, please complete the following form and return to the Corporate Affairs Coordinator or call **(07) 3867 2017** during business hours.



**south bank**  
corporation

Name:  Company / Organisation / School / ( if applicable ) name:

Address:

Suburb:  State:  Postcode:

Mobile:  Phone:  Fax:

Email:

### PHOTO/FILM SHOOT DETAILS

**Activity Type:**  Photo Shoot  Film Shoot **Type of shoot:**  Not-for-profit  Student  Other, please specify \_\_\_\_\_

(If your shoot is of commercial nature, please contact the Senior Events Coordinator on 07 3867 2034)

What is the shoot for?

Date(s) and time of shoot (include set up and dismantle):

Location Required:  Stanley Street Plaza  Cultural Forecourt  Other, please specify \_\_\_\_\_  
 Clem Jones Promenade  Streets Beach

What technical equipment will you bring on-site?  Power requirements:

General Information: (please provide as much detail as possible, attach separate sheet if more space required)

### ON THE DAY CONTACT DETAILS

Name:  Mobile:

**CONDITIONS**

1. Unless otherwise approved, there is no vehicle parking available on site (except in designated car parks, at your expense). You will be required to make alternative arrangements for all vehicle requirements off site.
2. Unless written consent is obtained, Parkland visitors and retailers are not to be approached for inclusion in shots.
3. No photo or film may be taken of adults or children engaged in private acts or fully or partially nude.
4. The normal operations, cleaning, landscaping and maintenance of the Parklands is not to be disturbed.
5. No fixtures, fittings or furnishings are to be moved, altered, attached to or removed.
6. The removal of any resulting litter will be at the applicant's expense.
7. Any damage of Parkland's property, structures, gardens and landscaping will be repaired at the applicant's expense.
8. Please read the "Non-Commercial Photo and Film Shoot Guidelines".

**ACCEPTANCE OF CONDITION**

By signing below I, the Applicant, hereby:

- a) acknowledge that I have read and accept the Conditions listed above and understand that if my Application is accepted that this Application, the Conditions listed above and any other conditions which South Bank Corporation may notify to me, will form the agreement between the Applicant and South Bank Corporation,
- b) indemnify South Bank Corporation, to the extent permitted by law, from all liability, losses and costs (howsoever caused, whether by negligence or otherwise) in relation to any claims for personal injury, property damage or death caused by or arising out of the activity referred to in this Application,
- c) agree that South Bank Corporation gives no warranty that the facilities in the Parklands are fit for the purpose of the activity referred to in this Application.

Signature of authorised person on behalf of the Applicant

Print Name

Date

Approved / Accepted by South Bank

Print Name

Date

**OFFICE USE ONLY**

Approval sent date: \_\_\_\_\_

Security informed date: \_\_\_\_\_

